



Employment Application

Applicant Information

Full Name: _____ Date of Birth: _____
Last First M.I.

Address: _____
Street Address Apartment/Unit #

City State ZIP Code

Phone: () E-mail Address: _____

Date Available: _____ Social Security No.: _____ Desired Salary: \$ _____

Position Applied for: _____

Are you a citizen of the United States?	YES ☐	NO ☐	If no, are you authorized to work in the U.S.?	YES ☐	NO ☐
Have you ever worked for this company?	YES ☐	NO ☐	If yes, when?		
Have you ever been convicted of a felony?	YES ☐	NO ☐			

If yes, explain: _____

Education

High School:	Address:			
From: _____ To: _____	Did you graduate?	YES ☐	NO ☐	Degree: _____
College:	Address:			
From: _____ To: _____	Did you graduate?	YES ☐	NO ☐	Degree: _____
Other:	Address:			
From: _____ To: _____	Did you graduate?	YES ☐	NO ☐	Degree: _____

References

Please list three professional references.

Full Name: _____	Relationship: _____
Company: _____	Phone: () _____
Address: _____	

Full Name: _____	Relationship: _____
Company: _____	Phone: () _____
Address: _____	

Previous Employment

Company: _____ Phone: () _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES ☐ NO ☐

Company: _____ Phone: () _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES ☐ NO ☐

Military Service

Branch: _____ From: _____ To: _____

Rank at Discharge: _____ Type of Discharge: _____

If other than honorable, explain: _____

Disclaimer and Signature

I certify that my answers are true and complete to the best of my knowledge.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

Under Maryland Law, an Employer may not require or demand, as a condition of employment, prospective employment or continued employment, that an individual submit to or take a lie detector or similar test. An Employer who violates this law is guilty of a misdemeanor and subject to a fine not exceeding \$100.00.

Signature: _____ Date: _____